



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	Government Degree College Razole
• Name of the Head of the institution	Dr.P.Saibabu
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08862221676
• Mobile No:	9440976477
• Registered e-mail	jkcrjyec.razole@gmail.com
• Alternate e-mail	iqac@gdcrazole.ac.in
• Address	Near NH 216
• City/Town	Razole
• State/UT	Andhra Pradesh
• Pin Code	533242
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Adikavi Nannaya University, Rajamahendravaram				
• Name of the IQAC Coordinator	Dr.P.P.Chandra Bose				
• Phone No.	9490712512				
• Alternate phone No.	08862221676				
• Mobile	9490712512				
• IQAC e-mail address	iqac@gdcrazole.ac.in				
• Alternate e-mail address	jkcrjyec.razole@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://gdcrazole.ac.in/uploads/academics/AQAR/AQAR_2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://gdcrazole.ac.in/uploads/academics/academic_calenders/academic_calendar_2021-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.50	2014	21/02/2014	20/02/2019
Cycle 1	B	70.70	2007	31/03/2007	30/03/2012
6.Date of Establishment of IQAC			01/07/2007		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	7	
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Students Feedback forms have been taken at the end of the each semester and analysed.		
More number of faculty members and students are encouraged to learn from MOOCs.		
Prepared Institutional Plan, College Calendar and departmental action plans were collected.		
Suggested the faculty to adopt innovative student centric methods which suit to the present day educational system.		
Faculty members are directed to follow the policy documents scrupulously issued by the higher authorities in the form of Standard Operating Procedure.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Continuing Remedial Classes to the academically backward students.	Slow learners are improved to the next level.	
Conducting Bridge Courses to all the first year admitted students.	Bridge Courses were designed in each subject and taught to fill the gap between the completed course and the ongoing course	

	and it bolstered the first year students with new knowledge.
Encouraging the staff and students to make use of the SWAYAM, Spoken Tutorials and other MOOC courses.	Most of the faculty members learned MOOCs through NPTEL, SWAYAM, Spoken Tutorials and other platforms.
Conducting Blood Grouping camp by Students in the college under the supervision of Zoology Department.	Blood Samples were collected from the interested people, analysed and their blood groups were informed to them.
Arranging meeting of class representatives with the principal regularly.	This has improved the rapport between the college staff and the students.
Motivating the faculty to attend seminars, workshops, webinars, short term courses, FDPs, Refreshers Courses, Orientation Courses and other training programs.	Faculty participated in various training programs to enhance their knowledge.
Arranging study trips for getting practical knowledge.	Field exposure helped the students to understand their subjects practically.
Conducting curricular, co-curricular and extra-curricular activities to the student as per Continuous Internal Evaluation policy.	Comprehensive development of the students is attained with Continuous Internal Evaluation policy.
Celebrating National or International Commemorative Days.	Institution celebrated Women's Day, Voters Day, Literacy Day, Constitutional Day and other commemorative days.
Conducting Various Awareness Programs.	Conducted health and hygiene programs for girl students, awareness about drugs abuse, anti-ragging programs etc.
13. Whether the AQAR was placed before statutory body?	No
Name of the statutory body	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	09/01/2023

15. Multidisciplinary / interdisciplinary

As our's is an affiliated college to Adikavi Nannaya University, Rajamahendravaram. It works as per the curricular framework of the university. Andhra Pradesh State Council for Higher Education (APSCHE) provides curricular framework guidelines to the universities. The APSCHE is proceeding on a mission mode with the framework of Education + Skill + Attitude that results in gainful employment and uprising entrepreneurs. APSCHE redesigned the CBCS curriculum and introduced 30% Skill Oriented Courses (Skill Development Courses, Life Skill Courses, and Skill Enhancement Courses) to impart multi-disciplinary skills to a student. As per the combined guidelines of the APSCHE and University the college is offering multidisciplinary courses.

Our college has Sciences, Arts and Commerce streams offering various traditional and self financed computer based courses which are need of the hour for the present digital world. They are BSC(Mathematics, Physics, Chemistry), BSC(Mathematics Physics, Computer Science), BSC(Mathematics, Chemistry, Computer Science), BA(History, Economics, Political Science), BA(History, Economics, Computer Applications), BCom(General), BCom (Computer Applications).

16. Academic bank of credits (ABC):

As our's is a Government Degree College affiliated to Adikavi Nannaya University, Rajamahendravaram, all our academic things are within the purview of our affiliating university and as per the orders of the Commissionerate of Collegiate Education. The university issued circular on ABC in the month of January 2022. All the instructions related to ABC are followed as per the guidelines of our affiliating University

17. Skill development:

This college is affiliated to Adikavi Nannaya University Rajamahendravaram. As per the UG syllabus of the university the

college is offering eight life skill courses and sixteen skill development courses. The college has also a MoU with the Andhra Pradesh State Skill Development Corporation. They are offering online and off-line courses to the students.

As per the prescribed syllabus issued by our affiliating university. the following the list of Life Skill Courses and Skill Development courses were chosen by the students in the college during 2021-22.

LIST OF LSCs/SDCs during 2021-22 in the college			
S.NO	SEM		
1	I		
2	II		
3	III		
4	III		
5	I		
6	II		
7	II		
8	II		
9	III		

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In accordance with the curriculum of CBCS course some subjects are made part of the UG syllabus as life skill and skill development courses which will transmit our indian traditional values among the students. For example Classical & Modern Telugu language, Performing Arts and Tourism Guidance etc. As a result of teaching all these subjects , the core values of our indian traditional system are inculcated in the students. These literary, Arts, political, educational, historical, social thoughts and philosophies subjects will create national integration in the minds of the students. The

college is celebrating cultural, literary and sports activities to uphold Indian culture and traditions. Field trips and excursions to sites of historical and cultural significance and museums are conducted by departments.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The UG CBCS curriculum is well formulated by Andhra Pradesh State Council for Higher Education (APSCHE) and the Adikavi Nannaya University, Rajamahendravaram. The Program Educational Objectives, Program Outcomes and Course Outcome are developed by them will create specific knowledge, understanding, critical thinking and skills. The Continuous Internal Evaluation Policy of the college have Standard Operating Procedure for internal evaluation.

To reach the assumed outcomes, we conduct two mid examinations as per the the schedule given by the affiliating university for each semester and answer scripts were evaluated by the subject teachers. Besides taking the average of the marks obtained in two mid examinations, there is a weightage for Extra-curricular activities, Participation in Service activities like NSS and attending seminars. Altogether, there is a weightage of 25 marks for each semester and an external examination will be conducted by the university for the remaining 75 marks.

20.Distance education/online education:

The institution does not have its own distance mode of education but provides facility to a large number of students to avail UG and PG courses under distance education through Dr.B.R.Ambedkar Open University. The institution was fully geared up to conduct online classes during the Covid pandemic situation in spite of initial limitations by using different apps like Google meet, Zoom, Teachmint and creation of Whatsapp groups for all classes. The blended mode of teaching has been functional even after the offline classes are resumed as a mode of interaction between teachers and learners.

Extended Profile

1.Programme

1.1

329

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **270**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **173**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **92**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **26**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **27**

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	329
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	270
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	173
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	92
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	26
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	27
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4. Institution	
4.1	12
Total number of Classrooms and Seminar halls	
4.2	866983
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	76
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
The Government Degree College Razole is strictly adhered to the parent university that is The Adikavi Nannaya University, Rajamahendravaram in following its syllabi. The college chalks out the academic calendar. The principal sets the time table of each subject for teaching hours. Heads of various departments conduct meeting to organize the time tables of the lecturers and distribute the syllabus among faculty members of departments concerned. They are further instructed by the heads of departments to complete the syllabus within the stipulated time. Our institution follows both chalk and board teaching methods and virtual and digital methods with the help of projectors and computer systems to provide better learning experiences to the students. Our faculty is committed to use teaching aids where necessary. They are also preparing well sort out PPTs for	

providing better understanding in the subjects. For implementing the curriculum the faculties have included teaching methods such as presentations, seminars and assignments for effective teaching learning process.

The college receives updates and circulars through letters and emails from the university regarding modifications in the curriculum. The faculty support and cooperation from the university and the college in carrying out various functions. Internal examinations are well planned and executed before final examinations.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.gdcrazole.ac.in/about.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

For a long time the college has been following Academic Calendar and Annual curricular and teaching plans with changes when ever required. Academic activities are conducted systematically at college, Department and Lecturer levels based on the curricular and teaching class. Students are informed well in advance for their effective participation.

Academic Calendar: - Government Degree College Razole follows the Academic Calendar recommended by the Affiliating Adikavi Nannayya University. This year too the college has followed the same recommendations without any deviation. Various departments of the College conduct Internal Exams duly from time to time for every semester strictly following the guidelines of the university. This internal examination is conducted for 25 marks. The university conducts main examination for 75 marks making the total aggregate to 100 marks.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.gdcrazole.ac.in/uploads/academics/academic_calenders/academic_calendar_2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****15**

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**285****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****275**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Human Values and Professional Ethics: This course imparts values and ethics in the students.

Tourism and Guidance :This course focuses on developing a sort of awareness towards tourism and its significance among students keeping in view of domestic economy.

,ICS :This course focuses on inculcating the feeling of national integrity among the students.

Advertising:- This course focuses on developing the management skills among the students.

Business Communication : This course focuses on developing communicative skills with regard to employability.

Information and Communication Technology-II:- This course focuses on development of Information and communication skills among students.

CSS-II:- This course focuses on development of communication skills in English among students.

CSS-III:- This course focuses on development of communication skills in English among students

Analytical Skills:- This course focuses on development of reasoning and Arithmetic skills among students so as to enable them to compete in the ever growing competitive job market .

Entrepreneurship:- This course focuses on development Business management Skills among students so as to enable them to be able to build their own business firms .

Leadership Education :- This course focuses on development of Leadership skills among students so as to enable them to act as Leaders in various fields

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

530

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://docs.google.com/forms/d/e/1FAIpQLSdEJghLUS_8C-dX0LW0j5Uj_MYmTZ6H0pxDdQqr442jZkmqAQ/viewform?usp=sf_link

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

345

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

158

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has put special focus on identifying Advanced and Slow learners in each subject through a designed measures by the concerned Subject Teachers. Students are classified into Advanced, Moderate and slow learners based on their performance in curricular and co curricular programmes that are being conducted in the college. The identified slow learners are given extra coaching such as remedial etc extra classes and are brought to the range of acquiring minimum levels of learning. Questions from previous question papers are drilled for slow learners. Assignments and important questions will be given to them so that they can improve their standards.

Methods identification: This program is implemented in all subjects. Slow learners and advanced learners are identified through subject wise tests conducted at college

- Activities under taken for slow learners:
- Add on coaching and individual guidance for the students.
- Solves previous years questions papers of university exams.
- Lectures of eminent personalities are organized.

Activities under taken for advance learners:

- access facility in the library for advance learners.
- Quiz program, seminars, group discussions are arranged.
- Encouraged to participate in field trips
- Encouraged to participate in competitions arranged by other institutions.
- Coaching for PG entrance exams provided.

File Description	Documents
Link for additional Information	https://www.gdcrazole.ac.in/uploads/criteria_2/2021-22/2.2.1_linksheet.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
535	27

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The vision and mission statement clearly states that the entire teaching learning process of the college is student oriented and focussed on their overall development. Due to the Covid19 situation , blended mode teaching is implemented depending on the local conditions and the instructions of the authorities. Teachers are more focused on ICT based teaching.

Methods of teaching:

a) Experimental learning : Field trips in Physics, Botany, Zoology, Chemistry, Economics and Commerce are arranged for the students for a better understanding. Well equipped laboratories for all the science subjects and computer applications also impart good practical experience to the students. Guest lectures with prominent and experienced teachers are arranged in different subjects to acquire more knowledge on the subject concerned.

b) Participative Learning: Student seminars , group discussions and study projects in different subjects are arranged in each semester in which students actively participate and understand the concept more clearly while dealing with their peer groups.

c) Problem Solving Method : Problem solving method is the best way of understanding the subject. Those who are able to solve the

problems are considered to be good learners. All lecturers encourage the students to solve the problems after completing each chapter.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.gdcrazole.ac.in/uploads/criteria_2/2021-22/2.3.1_linksheet.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College has 03 digital classrooms, 01 virtual classroom in which some classes are taken by the teachers. Each department is provided with one desktop computer/ laptop and printer. . Expert guest lecturers from other colleges are shown to our students through virtual classroom. Our college staff also delivers some guest lectures through virtual mode which can be seen by all colleges throughout the state. These are also effectively used by the staff to impart quality education to the students. During Corona Lockdown period all staff members adopted Zoom app, Google Classroom, Google Meet to teach online. Departments of Chemistry, Physics, Computer Science conducted National Webinars using Zoom app. Departments of Commerce, Physics, Computer Science, Economics conducted online Quiz programmes. Some lecturers prepared video lessons and uploaded in YouTube. LMS video lessons by experts are also made available to the students. INFLIBNET facility is also available in our college by the students and staff. Net centre with three working computers are available to students to browse the study material, video lessons etc. JKC lab/ Language lab is also available for the students to develop language skills, soft skills, communication skills to face the recruitment drives conducted by different companies.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.gdcrazole.ac.in/uploads/criteria_2/2021-22/2.3.2_linksheet.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors****21**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****27**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****7**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

63

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation is an integral part of teaching learning process. Out of 100 marks 75 marks are allotted for external examination and 25 marks are allotted for internal assessment .As for the CIA (continuous internal assessment) 25 marks are raised to 50 marks and in which 25 marks for MID 1, 50 marks for MID 2, 05 marks for assignment ,5 marks for semester / GD/field trips , 5 marks for clean and green and attendance and then scaled down to 25 marks. These internal marks are submitted to the university to consider them for the declaration of results. Marks obtained in mid exams will be intimated to the students and corrected answer papers will be shown to the students to identify and rectify their mistakes. On the basis of the mid examinations advanced learners and slow learners are identified. Advanced learners are encouraged to learn more advanced topics via OER to participate in different competitions of the subject. Slow learners are given more assignments to drill the previous exams papers so that they can face the university exams. Reference books, university previous papers are made available in the library.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.gdcrazole.ac.in/uploads/criteria_2/2021-22/proceedings.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

IQAC constantly works on the studentcentre activities. The academic calender is displayed on the college notice board and in the college website to make it available for all students. In induction programme, the college conducts tutorials, home assignments, tests, presentations, group discussions, quiz programmes, classroom seminars etc. to assess the performance of the students.

All exam related grivences are addressed by the committee where the Principal is the Chairman. If any grivences occur, heapplies to the grievance cell. A committe discuss with the teacher concerned and solve the issue at primary level. Internal exam marks are declared in the classroom concerned and the valued scripts are given to the students to verify and satisified with their marks. Any quarries brought to the notice of the teacher concerned, are resolved to the students satisfaction on the spot. However, few cases are there where the students applied for revaluation with respect to the marks obtained in university exams and in most of the cases students got benefited by getting favourable results from the univeristy authorities. Students have the freedom to use the suggestion box to put in the note of query which is considered for internal examination reform

File Description	Documents
Any additional information	View File
Link for additional information	https://www.gdcrazole.ac.in/uploads/criteria_2/2021-22/proceedings.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Every programme and course of the college has some specific

outcomes. All these outcomes have been prepared meticulously by discussion with all stake holders in IQAC meetings. These are displayed in the college website for proper awareness of teachers and students. Every subject teacher is asked to keep in mind all these programme outcomes and course outcomes during the course of teaching, learning process to attain them to the maximum extent. For students, all these outcomes are fulfilled through regular classroom teaching, induction programmes, classroom discussion, expert lectures, field trips, quiz programmes, practicals, classroom seminars etc. All these outcomes are informed to the stake holders especially to parents to give their valuable suggestions in the form of feedback. Online quiz, learning outcomes, form an integral part of college vision and mission and objectives. The learning objectives are communicated through various means such as college prospectus, students meet, parents meet, alumni meet. These are also prominently featured on college notice boards, college magazines and other publications brought during conferences and seminars. The college organizes career counselling lectures and capability enhancement programmes to effectively communicate POs and COs offered by the institution.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gdcrazole.ac.in/out_comes.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

IQAC of the college regularly monitors the holistic development of the students. POs and COs are measured through both academic and non academic performances of the students with internal and external examinations in practicals, assignments, participation in classroom seminars, quiz programmes, group discussions in departmental activities will be observed. Proper record of performance of each student is maintained through which the attainment of outcomes are estimated. Record of result in each programme and course is maintained by the college through which attainment of outcomes are evaluated. A record of participation in field trips, guest lectures, group discussions, quiz programmes, classroom seminars and other departmental activities are maintained. Participation in different competitions like essay writing, elocution, rangoli, games and sports are also recorded

and this records are verified for the evaluation of attainment of outcomes. Students are trained for different competitive exams through JKC and are presented for different recruitment drives. Extension activities like village adoption, chlorination of wells, clean and green activities, sanitization of COVID, adult education, banking activities, voter registration etc. are conducted through NSS and a record of these activities are utilized for evaluation of attainment of POs and COs

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gdcrazole.ac.in/out_comes.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

72

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://gdcrazole.ac.in/uploads/RESULTS.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gdcrazole.ac.in/uploads/criteria_2/2021-22/student_sat_isf_survey_2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
2	

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Having staunch social consciousness the institution delivers great efforts to sensitize the students about human dignity and human values to develop ethical competency on community issues, gender

disparities and social inequality.

Extension activities conducted in the neighborhood are:

1. Activities in

- Women empowerment programs
- Career Guidance Cell Programs
- Waste management awareness programs
- Awareness programs and counseling to Intermediate students

2. Other Initiatives:

English:

- Focus on Literature
- Employability skills
- Communication skills in English

Computer science:

- Latest Trends in Science and Technology
- Cyber awareness programs
- Technical skills in Computer Education

Botany

- Importance of medicinal plants
- Field visits to nurseries

Zoology

- Exhibition of Museum Specimens
- AIDS and Cancer Awareness
- Health hygienic measures

National Service Scheme (NSS):

NSS orients students on social issues and offers opportunities to conduct and coordinate various activities related to the college programs.

Various activities of NSS include rally to raise awareness on

- World Environment Day
- International Yoga Day

- Extension Activity
- National Education Day
- Pollution Control Day
- Legal Awareness Program

Red Ribbon Club (RRC):

It organizes blood donation camps throughout the year. It encourages student volunteers to donate blood when the requirement arises.

Women Empowerment Cell (WEC):

- Provide business platform for women from low economic backgrounds to become self-sufficient through educational support and training.
- Awareness on DISHA App to protect themselves in times of necessity.
- Celebration of Birth anniversaries of Historic Women

File Description	Documents
Paste link for additional information	https://www.gdcrazole.ac.in/uploads/CSP/2021-22/bageneral.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1222

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Government Degree College, Razole has the infrastructure in the form of human resources (namely faculty, technical and administrative staff), laboratory equipment, Library etc. College has good infrastructural facilities spread over 11 Acres of Land with 40,000 Sq.ft built up area. The college has ICT classroom, 1 virtual classroom, 3 digital classrooms, 06 laboratories, 10 Classrooms and 2 Seminar Halls to attend any academic activity. All the departments are equipped with computer and departmental libraries. The College has a library stocked with necessary 1 printer, 1 photocopy machine, 23369 books related to academic syllabus as well as reference books, study material, journals and Magazines. College has 10 mbps leased internet line and IT

infrastructure facilities to conduct curricular, co-curricular and extra-curricular activities in the campus. An expenditure of Rs.115025 is incurred towards infrastructure and learning resources in the year 2021-2022. The Andhra Pradesh Skill Development Centre is equipped with 30 laptops and 2 LED TVs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcrazole.ac.in/uploads/criteria_4/2021-22/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Games and sports : Government Degree College Razole has a separate wing of Gymnasium, sports & Games for the benefit of students community. The College has a vast play ground that supports both indoor and outdoor games.

The College has 1 sanctioned post of Physical Directors to identify the talents among the students. Presently, the post is vacant. The college organises competitions in Sports and games on various occasions, apart from the College Annual Day Celebrations. The winners are duly awarded with Certificates and Medals.

Yoga Course and Gymnasium: The college has focused on physical and mental activities through Yoga and Gymnasium with a view that sound mind is a sound body. The college celebrates International Yoga Day on 21st of June every year.

Cultural Wing: Government Degree college Razole has a separate wing of fine arts. The Department is headed by a Faculty/Coordinator and members. Students are trained for patriotic songs, dance and skits. The students of Cultural Wing have to spread the message of COVID-19 precautions, ODF, Government Schemes, Girl child Education and Protection, Cashless Transactions, Swachh Bharath, Clean and Green and 'Vanam Manam' through dance and skits.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcrazole.ac.in/uploads/criteria_4/2021-22/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

06

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

06

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcrazole.ac.in/uploads/criteria_4/2021-22/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

872000

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library - Learning Resource Centre (LRC), is located in the old Block of the college to access the stakeholders, staff and students with a built-up area of 1800 Sq.ft.). It functions under the supervision of the Library Committee under the chairmanship of the Principal of the college. At present it carries a total of 23369 books, with magazines 5, and 2 Newspapers (Sakshi & Eenadu).

The LRC has the following resources:

LAN, Internet Facility Book Bank Facility to SC & ST students

Photocopying Facility

Journal/Magazine's Archive Facility

Wi-Fi Facility

Fire Extinguishers

Readership: The library is being used by the students, and Faculty. The LRC will be kept open on all working days between 9:00 AM and 6:00 PM. Currently the LRC is catering to the needs of more than 100 students, teaching and non-teaching faculty. The Library has developed LMS- SOUL Version 3.0 and partially automated.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.gdcrazole.ac.in/uploads/criteria_4/2021-22/library4.2.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

32000

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

110

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities have been upgraded in several phases duringlast year.

Hardware:

Hardware up-gradation is being carried out on a regular basis as per requirements of individual departments.

Systems have been replaced with new models with advanced configurations/specifications with 2 GB/ 4GB RAM, Intel-i3/i5 and 1TB/500GB hard drives.

Software:

The computers are installed with latest softwares like C, C++, JAVA, Adobe Photoshop, Tally ERP 9, Oracle.

The Operating system is updated in a phased manner.

In addition to the computers meant for academics in relevant labs, the Net Resource Centre for students is equipped with computers, 30 Laptops are available. All the computers are connected and on local area network with Internet facility.

English language lab:

The Department of English has been disseminating good communication skills and soft skills to the B.A, B.Com, and B.Sc students for the competitive examinations and MNC interviews. The students are being imparted good knowledge in English as well as computer skills.

Video-conferencing facility is also available within the institute and connecting to outside Govt. Colleges in the state of Andhra Pradesh in 1 virtual classrooms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcrazole.ac.in/uploads/criteria_4/2021-22/4.3.1.pdf

4.3.2 - Number of Computers

76

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****122000**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratories :

1. Physics & Chemistry: Each department has 3 Lab rooms with full infrastructure and sufficient number of apparatus for 3 batches (15 students in each) at a time.

2 .Botany: We have 1 Lab room & 1 Bio-museum with full

infrastructure and sufficient number of apparatus for 3 batches (15 students in each) at a time.

3. Zoology: Has 1 Lab room & 1 Animal specimens preserved room with full infrastructure and sufficient number of apparatus for 3 batches (15 students in each) at a time.

4. B.com & B.Sc computers: 1 lab with 24 7 10 computers with internet facilities

5. JKC Centre and APSSDC : 1 lab equipped with 29 computers and 30 laptops with internet facilities

6. Library: It contains 15894 text Books and 5204 Reference Books . Three journals come to the library in every month

7. Sports: Our college has an 11 acres campus with sufficient playground useful for indoor and outdoor games.

8. Classrooms: Our college has two main buildings with 10 class rooms, 6 laboratories, 2 seminar halls, 3 digital classrooms, 1 virtual classroom, 1 Internet centre, 1 Skill development centre, Individual rooms for the staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcrazole.ac.in/uploads/criteria_4/2021-22/4.4.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

451

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://www.gdcrazole.ac.in/uploads/criteria_5/2021-22/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**83****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****83**

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

17

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Government Degree College, Razole is a government managed institution under the jurisdiction of Higher Education department. To encourage the participative role of students in the administration and to inculcate the spirit of democracy and leadership among the students, the college has adopted the system of permitting 01 nominated member called Class Representative (CR) to perform the duties of student council. They have a WhatsApp group for effective communication and interaction.

CR plays a vital role in planning of college events such as Rallies, Awareness campaigns, Conducting Fresher's day, Independence day and Teachers day, Sports day, Intramural and Extramural games, Inter collegiate cum University competitions, SAAP games, Association games and Republic day childrens day etc. They also undertake the responsibility of maintaining discipline and clean and green on the campus. The CRs propose ideas, place request and provide feedback to the administration in a democratic manner on various aspects to initiate corrective measures wherever needed. Under the supervision of teachers and the principal, the student acquires administrative skills, civic responsibility, leadership skill, problem solving skill and spirit of teamwork.

They supported faculty in organizing learner centric strategies like student seminar, group discussions, etc. As members of various committees, the CRs reflect the opinion of the students.

File Description	Documents
Paste link for additional information	http://gdcrazole.ac.in/uploads/administrations/staff_committees_2022-23.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

01

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Government Degree College Razole was established in 1968. A number of Alumni got educated from this college. This college has a remarkable contribution in the educational development of the rural students. The Alumni association is usefull to maintain and enhance the relationship between the the institution and Alumni. The college provides an opportunity to the Alumni to interact and share their experiences with students.

The Institute has a registered Alumni Association for building strong bond between alumni and present students. The alumni give support to the students through interaction, financial funding, guidance .This was registered under Society No. in 435/97. The mission of the Alumni Association is to foster a mutually

beneficial relationship between the Institute and its alumni. Alumni meet is arranged once in every year.

Objectives of the Alumni association:

- To encourage and promote close relations between the Institution and its alumni and among the alumni themselves.
- To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution.
- To initiate and develop programs for the benefit of the alumni.
- To assist and support the efforts of the Institution in obtaining funds for development.

File Description	Documents
Paste link for additional information	https://www.gdcrazole.ac.in/uploads/criteria_5/2021-22/Alumni_2021-22.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Government Degree College, Razole is located in an educationally remote rural area of Konaseema of East Godavari District in Andhra Pradesh. It was established in the year 1968. In the year 2018, it celebrated Golden Jubilee in the service of educating rural students. It has the following vision and mission. Vision: To

ensure quality and value-based education to the rural, downtrodden and poor students of this area and equips them with employable skills and technical knowledge to face the competition in the present globalization scenario and encourage them to pursue higher education.

Mission:

1.To mould the students as responsible citizens to fit in the complex and competitive society. 2.To equip and empower students with relevant knowledge and competence to face global challenges with creativity. 3.To disseminate knowledge and wisdom to the underprivileged sections of society. 4.To facilitate optimum use of human and natural resources for sustainable development. The College ensures decentralized and participatory governance. It emphasises collaborative administration by incorporating all its stakeholders. The governance of the institution in accordance with the vision and mission statement reflecting the goals and objectives of the institution.

File Description	Documents
Paste link for additional information	https://www.gdcrazole.ac.in/uploads/criteria_6/6.1/institutional_vision.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Stakeholders:

1. Internal Stakeholders:

- Principal
- In-charges of Department
- Lecturers
- Office Staff
- Student

2. External Stakeholders:

- Parents
- Employers
- Alumni

- Industries
- Academician

Decentralization and delegation of authority from the higher level and participative management from the bottom level are key for the overall development of the institution. Apart from a delegation of authority operational freedom was also given to the various functionaries in academic, administrative and financial matters. Through delegation and participative management effective communication (both upward and downward) is possible.

To facilitate quick decision making relating to academic and administrative matters follow up of actions decentralisation of powers is very much useful in any organisation. As a part of this different committees are constituted by the Principal of the college by making teaching, non-teaching staff and student representatives the stakeholder in the committees. Some of the important committees in our college are 1. Students Union Committee 2. Games and Sports Committee 3. Poor Boys Fund 4. Audio Visual Learning Committee 5. Fine Arts Committee 6. Laboratory Committee 7. Discipline 8. Examinations Committee 9. Scholarships Committee 10. UGC Committee 11.JKC 12. NAAC IQAC committee 13. NSS Unit Advisory Committee, 14. Career Guidance and Placements Committee, 15. Women Empowerment Cell.

File Description	Documents
Paste link for additional information	https://www.gdcrazole.ac.in/uploads/criteria_6/6.1/decentralization_vision_mission.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Government Degree College, Razole is a 53-year-old institution which has grown up step by step. Every year perspective plans are evolved and deployed through action plans, budget allocation, academic and administrative activities and time to time review of respective outcomes to ensure the attainment of the strategic plan. At every level, there will be effective monitoring and documentation. Committees consisting of senior faculty members with student nominees make need analysis at the ground level and this is followed by resource identification. Resources are

identified either from the funds allotted by UGC and RUSA, State Government, internal resources, CPDC, Alumni or the Voluntary Organizations in the town. The Central Purchasing Committee will look into the finalization of quotations granting of contracts as the case may be. Funds are issued in a phased manner and final payment is cleared only after the satisfactory completion of the project.

The college has been using IT in the teaching-learning process. Along with extensive use of computers in the classroom, the college has provided desktops to all departments with digital board enabled classrooms.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.gdcrazole.ac.in/uploads/criteria 6/6.2/strategic_perceptive_plan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The well defined organizational structure of the college defines the authority, and responsibility positions and facilitates delegation. The Principal is the Head of the institution for all administrative, academic and financial matters. The Vice-Principal and the Teaching and Non-teaching staff assist the Principal in managing academics and administration related tasks respectively. Various Committees and in-charges of departments and superintendents in association with office staff execute policies.

The College Planning and Development Council (CPDC): Functions
Prepares a comprehensive development plan for the college and recommends the introduction of new academic courses and self-financing courses for Encouraging academic and collaborations, use of ICT in teaching and learning and promotion of research activities among staff and students in the institution.

File Description	Documents
Paste link for additional information	https://www.gdcrazole.ac.in/uploads/criteria_6/6.2/functioning_instit_bodies.pdf
Link to Organogram of the Institution webpage	https://www.gdcrazole.ac.in/statutory_bodies.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The College is a Government Educational Institution undertaken by State Government as the AP Government's Welfare measures for employees is applicable for teaching and non-teaching staff. 1. Andhra Pradesh Government Life Insurance (APGLI): This is a social security measure for the welfare of Government Employees and mandatory for all. The department is under the administrative control of finance Department. The Honorable finance minister is the president of the managing committee. 2. Group Insurance Scheme: This is a group Life insurance protection cover offered by Life Insurance Corporation. This is mandatory for all government employees in the state. The amount paid by employee with interest are paid either at the time of death or retirement whichever is earlier. 3. Employees Health Scheme: Employees Health Scheme (EHS) provides cashless treatment to all the State Government employees

including the State Government pensioners, along with their dependent family members through a network of empanelled hospitals of Dr.NTR VaidyasevaTrust, in lieu of the present medical reimbursement system under 'The Andhra Pradesh Integrated Medical Attendance Rules, 1972 (APIMA Rules, 1972)'. The scheme will provide treatment in Network Hospitals for all the listed therapies. This facility gives a sense of confidence among the employees.

File Description	Documents
Paste link for additional information	https://www.gdcrazole.ac.in/uploads/criteria_6/6.3/staff_welfare_measures.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

31

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Government Degree College, Razole aims at accomplishing effective performance of its human resources. Teaching staff play an pivotal role in escalating the institutional performance. Their performance is evaluated periodically at three levels by the

Incharge of Department, the Head of the institution and the Commissionerate of Collegiate Education through well- established procedures. The procedures for evaluation are designed for rectifications rather than fault finding committee. It helps identify the ways and means of enhancing the performance of staff.

The Current procedure for appraisal of teachers is primarily concerned with the areas of their teaching, contribution to administration, Professional Development and Research. The college collects feedback from students' semester wise. Review meetings are conducted both to verify the satisfactory completion of syllabi by the faculty and also after the announcement of semester end examination result to analyze whether the pass percentage of students taught by each faculty is up to the mark. In case, the syllabi is found incomplete, the faculty is advised to take extra classes to cover the same before the commencement of examinations without fail.

File Description	Documents
Paste link for additional information	https://www.gdcrazole.ac.in/uploads/criteria_6/6.3/Institutions_Performance_Appraisal_System.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Government Degree CollegeRazole conducts internal and external financial audits regularly. The mechanism of the conduct of audits and the procedures adopted for settling audit objections is given below. The Government of Andhra Pradesh has framed the audit mechanism for all the Government Educational Institutions. The Accountant General, A.P, is the external auditor for the Government Institutions and the Audit team of the Commissionerate of Collegiate Education or Regional Joint Director of Collegiate Education shall perform the internal audits [inspections] periodically. Apart from the above mechanism, the Principal of the educational institution shall constitute the internal audit teams to check the accuracy and transparency of the various internal departments/sections/accounts yearly.

The funds released from the various external bodies such as UGC, RUSA, and CPE, etc., shall be audited by the Chartered Accountant hired by the institution. The respective bodies shall perform the audit for the funds utilized upon the receipt of the audited utilization certificates, Income and Expenditure statements and bills. If the audit parties are not satisfied with the information provided for the objections, the funds will be recovered from the respective Institution/Principal or the person responsible and also recommended for suitable disciplinary action.

File Description	Documents
Paste link for additional information	https://www.gdcrazole.ac.in/uploads/criteria_6/6.4/inst_external_internal_audits.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Approximately Rs.10 Lac

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution imparts its best attention as much to the mobilization of funds as to their proper utilization for achieving quality and excellence. The needs are assessed based on the strategic plans for short and long term requirements. The source to be tapped will be finalized based on the nature of requirement after thorough deliberations with appropriate bodies. The institution invests its best efforts to mobilize both the internal and external resources. These resources are utilized solely for the purpose for which they are granted and records are maintained to

that effect. The Utilization Certificates are promptly submitted to the authorities within the deadlines periodically so as to be eligible for future grants.

The college received funds from the following External Sources: State Government Funds, RUSA (Rashtriya Uchchatar Shiksha Abhiyan) grants to improve the overall quality of the Institution.

The college received funds from the following Internal Sources: Special Fee, Fee for Restructured Courses, Fee for Self-financed Courses, Fee for Skill Development Courses/ Fee for Certificate Courses to pay for the additional expenditure incurred to run the courses. Funds received under CPDC (College Planning and Development Council): Fee collected towards utilization of college grounds by outsiders Credited to CPDC account.

File Description	Documents
Paste link for additional information	https://www.gdcrazole.ac.in/uploads/criteria_6/6.4/inst_strategis_mobilization_funds.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has initiated various quality enhancement measures and institutionalized them to ensure their sustainability. The IQAC is instrumental in the extension of autonomy twice and in claiming the status of College with Potential for Excellence. Two sample practices institutionalized by IQAC are narrated below.

1. Smart Campus: The IQAC initiated the slogan 'Smart Campus' and a number of measures have been initiated to realize this dream. The College uniform and ID card system have been introduced both as a disciplinary measure and also to confer the honour of the student's belongingness to this prestigious College.

The IQAC plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted. The IQAC meets every quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in the College. The sub-committees dealing

with various activities and departments to implement the IQAC guidelines and report the feedback. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives: Strategic planning of key areas and assigning responsibilities -

1. Academic results
2. Student technical training
3. Student soft skills development
4. Placement support
5. Faculty development programs
6. Research and development

File Description	Documents
Paste link for additional information	https://www.gdcrazole.ac.in/uploads/criteria_6/6.5/IQAC_strategies.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college periodically reviews the teaching-learning process, its structures and methodologies of operations and learning outcomes. Under the efficient leadership of the Principal and the Academic advisory committee, it has developed effective norms to review and achieve the best learning outcomes. The IQAC undertakes a Periodical review of teaching-learning activities such as Department activities, Annual Academic Plans, Teaching Diaries, Teaching Notes, Bridge Courses, Remedial Programs, implementation of ICT based pedagogical methods etc.

IQAC being the central body within the college monitors and review the teaching-learning process regularly. The institute monitors the performance of the students regularly. It has a specified procedure to collect and analyse data on student learning outcomes; the following points are adopted by the institute in this context:

1. Regular class tests and interactions 2. Midterm and continuous evaluation comprising of internal tests, assignments, group discussions, and seminar presentations. 3. Semester system of examination for all courses. 4. Providing Question banks of various subjects to the students. 5. Providing Lecture notes through an online portal 6. Timely Redressal of students' grievances. 7. At least 75% of Attendance is compulsory each semester. 8. Extra classes for weak students to solve their problems.

File Description	Documents
Paste link for additional information	https://www.gdcrazole.ac.in/uploads/criteria_6/6.5/IQAC_functionings.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gdcrazole.ac.in/uploads/criteria_6/6.5/IQAC_reports2021-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Government Degree College Razole consists of 33% women in the total strength of its staff and more than 60% of the total students' strength is girl students.
2. The women are part of several internal committees and play a major role in the execution of various academic aspects.
3. Every year International Women's Day is celebrated on 8th March on which numerous women-centric activities are organised, at least one influential woman is invited to inspire the girl students, organizers and pep talks for the welfare of girl students.
4. The women empowerment cell, discipline committee, and anti-ragging committee take care of the safety and personal care of every girl student. The women empowerment cell conducts gender-sensitive campaigns, workshops and seminars for creating awareness in the girl students.
5. The anti-ragging committee plays a pivotal role in awaring the boy students as to know what kind of an attitude they must possess towards girl students and form guidelines of impending punishment that is going to be imposed against them for their indecent deportment if any.

COUNSELLING:

- The empowerment cell has played a pivotal role to protect every girl student and counsel them.

File Description	Documents
Annual gender sensitization action plan	https://www.gdcrazole.ac.in/uploads/criteria 7/2021-22/Annual gender sensitization.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gdcrazole.ac.in/uploads/criteria 7/2021-22/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-

A. 4 or All of the above

**based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management Government Degree College Razole considers promotion of environmental sustainability as an essential component of education. Waste management is one of the major aspects of the institution. The waste is effectively managed by staff and students. Liquid waste Management Liquid and semi-liquid waste at the college are safely sent to sealed tanks and carefully disposed of. Liquid chemical waste from laboratories is neutralised and disposed of safely. E-waste management The Department of Computer applications/science and Commerce gave the slogan "My Waste, My Responsibility". Computers and electronic devices are major e-waste. Materials are safely disposed of by selling to dealers outside the campus. Chemical laboratory waste is neutralised and safely disposed off. Laboratory waste acids are used as bathroom cleaners. Liquid chemical waste is sent safely into sealed tanks and disposed of For solid waste different dustbins are placed at different departments. This ensures that solid waste is segregated at the source. The recycling of all these waste is done at minimum cost and labour. It has been advised to wear a mask for personal protection while handling the waste. Moreover, wearing head gears, eye covers, apron, gloves and boots as they help in fighting the transmission of infection.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.gdcrazole.ac.in/uploads/criteria_7/2021-22/WASTE_MANAGEMENT.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above						
<table border="1"> <thead> <tr> <th data-bbox="76 439 539 506">File Description</th> <th data-bbox="539 439 1445 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 506 539 611">Geo tagged photographs / videos of the facilities</td> <td data-bbox="539 506 1445 611">View File</td> </tr> <tr> <td data-bbox="76 611 539 678">Any other relevant information</td> <td data-bbox="539 611 1445 678">View File</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	View File	Any other relevant information	View File	
File Description	Documents						
Geo tagged photographs / videos of the facilities	View File						
Any other relevant information	View File						
7.1.5 - Green campus initiatives include							
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above						
<table border="1"> <thead> <tr> <th data-bbox="76 1171 539 1238">File Description</th> <th data-bbox="539 1171 1445 1238">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1238 539 1344">Geo tagged photos / videos of the facilities</td> <td data-bbox="539 1238 1445 1344">View File</td> </tr> <tr> <td data-bbox="76 1344 539 1411">Any other relevant documents</td> <td data-bbox="539 1344 1445 1411">View File</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	View File	Any other relevant documents	View File	
File Description	Documents						
Geo tagged photos / videos of the facilities	View File						
Any other relevant documents	View File						
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution							
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above						

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Government Degree college, Razole ensures and promotes the sense of Nationalism, Integrity and inter-religious harmony. The major and minor national days of observance every year are Independence day, Republic day, Martyr's day, Gandhi Jayanthi and Teacher's day. Every year Independence and Republic days are

celebrated in the college with utmost excitement and patriotism. The retired staff are honoured by the principal and the staff. Every student and faculty member participate in the hoisting of the national flag in the college premises. Indian constitution day is celebrated on November 26th every year. The college NSS units commemorate the International days of importance that include International day for Women, International Youth day, International human Rights day, National Science day and World Environmental day. On these occasions competitions marking the importance of the day are conducted. The college celebrates the National and Regional festivals with the participation of the whole college community. Competitions in various aspects, cultural events and lectures are conducted on these occasions. During the Pongal the most important festival in Andhra Pradesh is celebrated with the participation of all Teachers and students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Government Degree college, Razole to ensure and promote the sense of Nationalism, Integrity and Inter-Religious harmony. The major and minor national days of observance every year are Independence day, Republic day, Martyr's day, Gandhi jayanthi and Teacher's day. On every year Independence and Republic days celebrations in the college during the academic year. National constitutional day celebrated on November 26th is observed with awareness programs on the preamble and features of the Indian constitution. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay competition on the related themes.

The college NSS units commemorate, promote and mobilise for action many of the International days of importance these include International day for Women, International Youth day, International yoga day, Voters day, International human Rights

day, National Science day and World Environmental day. Special programmes have been organised and delivered good messages to all the students on the day. On these occasions competitions marking the importance of the day will be conducted.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Government Degree College Razole developes the spirit of Nationalism and patriotic fervour among the students of Razole. The institution organises National festivals and Birth/Death anniversaries of the Great Indian personalities. The College celebrates independence day and republic day with patriotic

fervour. The photos of freedom fighters like Gandhi, Subhash Chandra Bose, Alluri Sita Ramaraju are kept garlanded on the stage. Arrangements are made to invite the chief guest speakers like Veteran politicians, Freedom fighters and senior citizens to address the gathering on the occasion in this connection, Essay writing, Quiz and Elocution, Debating and patriotic song competitions are conducted among the students. The principal hoists the National flag from the stage and delivers his message to the gathering.

Birth/Death Anniversaries of the Great Indian personalities

The college celebrates the Birth and Death Anniversaries of Great Freedom fighters, reformers and Great Indian personalities to inculcate the same spirit of courage and commitment among the youth. In addition that academic competitions like Essay writing, Quiz and Elocution are conducted for students, A veteran leader, patriot or public representative is invited on the occasion to address the gathering followed by distribution of prizes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices

I. Blood Donation Camp

1. Objectives of the Practice:- To enable the students to understand the significance of Blood Donation.

2. The Context:- Motivating the students towards social service in courtesy by NSS units.

3. The Practice:- This Programme is intended to create awareness

among the students in respect of social service activities.

4. Evidence:- The Blood that is collected and stored by the health personnel for future use. 4. Problems Encountered and Resources Required:- The Students after donating the Blood needed to instant energy boosters. Certain medical apparatus and tables in the lab are used to carry out this activity.

II.NSS ACTIVITIES:

1. Objectives of the Practice:- To enable the students to understand the importance of Social service along with the curricular aspects.

2. The Context:- As part of various social activities that are guided by the University authorities at higher educational institutions.

3. The Practice:- .Students are categorised into two groups with their approval and are mentored to participate in several activities.

4. Evidence:- Certain areas are decided based on the need to get service. 5. Problems Encountered and Resources Required:- Resources are required to organise these types of programs.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government Degree College, Razole is located in Konaseema District of Andhra Pradesh . It has played a pivotal role in providing educational opportunities to the students. The college produced thousands of students and catered its knowledge to the community. The college aims at striving for high quality courses and is committed to help acquire knowledge.

The college was affiliated to Adikavi Nannaya University, Rajamahendravarm. It has UGC certification under 2(f) and 12 (b).Today, the college is offering UG courses in Arts, Commerce

and Sciences to the students..

The college was awarded B grade in 2007 in the first cycle and again got B grade with 2.61 CGPA in 2014. Now it is preparing for the third cycle of NAAC accreditation. Students get good results in university examinations. Besides the regular curricular aspects, there are other co-curricular activities such as giving yoga training to the students and staff and organising sports and games in the college and encouraging the deserving students to participate in University, State and National Level Competitions, Community service through NSS and Youth Red cross Society. Our institute, being the only Government Degree college for surroundings with highly qualified staff with NET, APSET & Ph.D

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Future Plans of action for Next Academic year The Government Degree college, Razole is planning to adapt the following procedures from the Next Academic year

1. To introduce PG courses in the subjects where there is requirement.
2. To start more number of certificate courses in the college in all the departments.
3. To train and encourage the teachers towards online teaching methods.
4. To train the teachers about the online evaluation techniques.
5. To develop skills of the students by inculcating core values to impart value based education.
6. To obtain more national and international collaborations/MoUs to achieve greater academic placement opportunities.
7. To develop potential, confidence, women graduates by harnessing their latent talents skills.

8.To create a better future by transforming lives and community through quality education.

9. To develop skills of the students by inculcating core values.

10. To enhance social compatibility of students by giving better opportunity of social interaction through NSS, Youth Red cross society etc. 11 To enhance infrastructural facilities like updating the electrification system in the college, upgrading laboratories and digitalization of library increasing the number of computers.

12. Organising more number of seminars/webinars in all the departments.

13. Conducting as many job drives for giving employment to students.