

ESTD: 1968

**GOVERNMENT DEGREE COLLEGE
(NAAC REACCREDITED WITH CGPA 2.5)
(AFFILIATED TO ADIKAVI NANNAYA UNIVERSITY)**

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COLLEGE CALENDAR & HAND BOOK

2017-18



Sri Ch.J.Sundara Rao , Principal
M.sc, M.Phil

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Preface

I deem it my bounden duty to release this college calendar for the academic year 2017-18 in view of the needs of the students and the staff and in order to create awareness among them about the academic schedule. It is my sincere intention to inculcate discipline and time sense among the students besides maintaining the decorum of this prestigious institution through a practical approach. The students are instructed to go through the schedule scrupulously and to reap the benefits of the same.

With best wishes for a brightful and successful academic year 2017-18 .

CH. SUNDARA RAO

M.Sc. M.Phil.,

Principal,

Government Degree College,

Razole.

PERSONAL MEMORANDA**Name :****Father Name :****Roll No :****Class :****Group :****Medium :****Local Address :****Permanent Address :****E-Mail.Id. :****Phone No :****Blood Group :**

HISTORY OF THE COLLEGE

Government Degree College, Razole was established in the year 1968. Prior to it, students of Razole who wish to pursue higher education had to go to Rajahmundry, Kakinada or Vijayawada. Only elite people of the society could afford such luxury. Keeping this in view, many prominent personalities of this area dreamt and strived for the creation of a Degree College in this area. In 1966 Sri.Ponnada Hanumantha Rao, an young advocate of this area, organised a big meeting with all the sections of the society and created an awareness among them about the need of having a Degree College in Razole. Some of the prominent persons of this area like, the Honourable Minister Sri. Rudra Raju Ramalinga Raju, Sri. Mangena Sathyanarayana Murthy, Sri. Nainala Ganeswara Rao, Sri. Geddam Mahalakshmi, M. Venugopala Rao, Sri. Bolla Sathyanarayana, Sri. Akula Buli Swamy, Bodapati Narasimharao, Sri.Kanumuri Rangaraju, Nagaram Zamindar Md.Kalab Ali Baig, Sri. Jana Veera Badhra Rao, Sri. Vemparala Kameswara Rao, Sri. Vadrevu Subrahmanyam, Sri. Jalem Narasimha Murthy, Sri. K.T. Rajarao, Sri.Bikkina Janaki Ramarao, Ms. R V.V. Narasamma Wife of Dr. V.S. Krishna, Sri. B.V.R. Prasad etc. who formed as College Development Committee and started persuading the Government for the creation of a Degree College in this remote and educationally backward area. “The Razole Town Educational and Cultural Improvement Society” was registered with Dr. Bikkina Janaki Ramarao as President, Sri.Ponnada Hanumantha Rao as Secretary, Sri. Raja Subbarao as Treasurer and other members.

In those days for establishment of a Government Degree College, it was mandatory for the local people to show 3 lakh rupees as corpus fund and a minimum of ten acres land. The committee raised the funds from the local people. People donated for this noble cause irrespective of class and creed. Sri. Bolla Venkata Ratna Prasad contributed 1 lakh rupees. 10 acres belonging to Damu vari family. They humbly gave their valuable lands for a cheaper price for the establishment of the college.

Then the Government accorded permission for the establishment of the College on 8th August, 1968 vide GO.MS. No. 1524, Education Department dated 3-8-1968. Dr. V.S. Krishna the then Vice Chancellor of Andhra University who happened to be son in law of this soil, helped in according all permissions from Andhra University.

The College was started temporarily in Zilla Parishad Higher Secondary School. In August 1970 the College was shifted to newly constructed buildings. In 1974, Science Block was constructed. In 1991 Library building was inaugurated by the then Regional Joint Director of Education Sri. K. Venkata Reddy. In the year 2005 Seminar Hall and Two Class Rooms were opened by the then Razole Constituency MLA Sri. Alluri Krishnam Raju. He also took steps for granting 40 lakhs rupees fund for this college and with which a compound wall and 9 class rooms were constructed.

From 1968 to 1971 this college conducted PUC and Degree classes as per the syllabi prescribed by the Andhra University. Later on PUC course was dispensed with. From 1987 onwards common core

scheme is being implemented. The college was bifurcated into Government Junior College and Government Degree College on 31st August, 1996. In October 1997 Dr.B.R. Ambedkar Open University started a Study centre in this college.

JKC Extension centre was launched in this college in the year 2007 with a view to enhance the employment potentials of the young graduates by imparting communication skills Soft skills and Computer Oriented skills. On 19th, 20th and 21st February, 2007 NAAC members Sri. B. Hanumayya, Sri. John Kattakayam, and Sri. S. Shanmukha Sundaram visited the college and awarded “B” GRADE to the college. The college was reaccredited by visiting NAAC members Dr. P. S. Jayaramu, Dr.SiddheshwarTukaramGadade under chairmanship of Prof. B. L. Chaudhary, Former Vice-Chancellor, MohanlalSukhadia University on December 27-28, 2013. The college scored 2.50 CGPA and was awarded ‘B’ Grade.

Vision & Mission Statement

Vision:

Ensure quality and value based education to the rural, downtrodden and poor students of this area and equip them with employable skills and technical knowledge to face the competition in the present globalization scenario and encourage them to pursue higher education.

Mission:

- To mould the students as responsible citizens to fit in the complex and competitive society .
- To equip and empower students with relevant knowledge and competence to face global challenges with creativity.
- To disseminate knowledge and wisdom to the underprivileged sections of the society.
- To facilitate optimum use of human and natural resources for sustainable development.

Objectives:

- Serving the needs of rural students.
- To enable the poor and down trodden/under privileged sections of the society and access to gainful employment opportunities by imparting skill oriented education.
- To achieve the academic excellence.
- To inculcate human values and social responsibilities.

The vision, mission and objectives of the institution are communicated to the students, teachers, staff and other stakeholders through prospectus, college website, meetings with parents , villagers and other stake holders.

GOVERNMENT DEGREE COLLEGE, RAZOLE
EMBLEM DESCRIPTION



Our college emblem consists of

- Rising sun
- Swan
- Coconut Tree in greenish back ground
- Name: Prabhutva Degree Kalasala-Razole
- Caption: Upanishad mantra—*tamaso ma jyotirgamaya*

The emblem aptly symbolises the mission and vision of this institution as follows

Rising Sun:- The rising sun represents the dawn of a "new day" or, more precisely, a new age. It also represents hope, glory and brilliance. This institute offers all these qualities to its students through education.

Hamsa or Swan:- Hamsa is the vehicle of Hindu Goddess Saraswathi who is the goddess of knowledge, learning and art. A swan is said to have a sensitive beak that enables it to distinguish pure milk from a mixture of milk and water. A swan, therefore, symbolizes the power of discrimination, or the ability to discriminate between right and wrong or good and bad.

Coconut Tree in greenish back ground:- Razole is situated near by the rivulet "Vasista". This area is famous for the abundance growth of coconut trees. This area is popularly known as Konaseema for its foliage. Coconut tree symbolises and sums up the famous quote "Think Globally and Act Locally".

In the background there is a flowing river and a lotus too in the emblem. Flowing river signifies Purity, Life and Strength. Flow of water is akin to flow of wisdom. Lotus is seat of goddess Saraswathi and Lakshmi. It represents the break of dawn ie. Disappearance of darkness.

Caption: *tamaso ma jyotirgamaya* means "**Lead me from darkness to light.**" It is from the Shanthi Mantra from The Bṛihadāraṇyaka Upanishad. When the Vedas refer to darkness and light, they mean ignorance and knowledge, respectfully. This is so because ignorance, like darkness, obscures true understanding. And in the same way that the only remedy for darkness is light, the only remedy for ignorance is knowledge. This institute acts as a "Knowledge Centre" and promises to provide its students the enlightenment from their ignorance. This institution has been giving its best to uphold the motives and objectives set in the Emblem and forever will do so.

కళాశాల గీతం

పల్లవి

జయహో జయ జయహో రాజోలు జ్ఞాన జ్వాల
దశ దిశలా వెలిగే ప్రభుత్వ కళాశాల [2 సార్లు]

చరణాలు

1. వయ్యారి గోదారి అలల సవ్వడితో
కోట్లాది కొబ్బరి చాందినీ చలువతో
ఆహ్లాదకరమౌ ప్రకృతి అందాలతో
సాగర సామీప్య ఘన సహజ సంపదలతో
|| జయహో ||

2. మహనీయుల సంకల్ప మనోబలంతో
కార్య భార,త్యాగ ధన సహకారంతో
దక్షులైన అధ్యక్షుల ఆధ్వర్యంలో
పరిణతిగల గురువర్యుల సారధ్యంతో
|| జయహో ||

3. సాటిలేని మేటిగా చదువుల సామర్థ్యం
ఆధునిక కంప్యూటర్ అమిత విజ్ఞానం
పైన్సు, ఆర్ట్సు, కామర్సు కలగలిపి
ఆంధ్ర, ఆంగ్ల భాషలను జతకలిపి
|| జయహో ||

4. ప్రజ్ఞకు తగు పదునుగ ప్రయోగశాలలు
ప్రగతి గతి చాటి చెప్పు క్విజ్లు,క్వీడలు
వివిధ సంస్కృతీ కళా వేషాలతో
క్రమశిక్షణతో నిత్యం శతనిధాలుగా
|| జయహో ||

SUCCESSION LIST OF PRINCIPALS

S.NO	Name of the Principal	Tenure
1	Sri. P.V. Chako M.A. Special Officer	Aug 1968 - Oct 1969
2	Sri. R. Krishna Murthy B.Com.Hon Special Officer	Nov 1968 - Oct 1969
3	Major A.S.N. Murthy, M.A., M.Sc	Oct 1969 - Sep 1970
4	Captain R. Ananda Rao M.A. (I/c)	Sep 1970 - Oct 1970
5	Sri. A. Lakshminarayana B.Com. Hon	Oct 1970 - Aug 1975
6	Sri. R. Suryanarayanamurthy M.A. B.Ed	Sep 1975 - Oct 1976
7	Sri. B.B.R. Krishna Murthy	Nov 1977 - Sep 1978
8	Sri. R. PullaRao M.Sc	Jan 1977 - Sep 1978
9	Sri. I. Mukhya Prana Rao, M.Sc (I/c)	Sep 1978 - Dec 1978
10	Sri. B. Narayana Rao M.Sc	Dec 1981 - Feb 1982
11	Sri. I. Mukhya Prana Rao M.Sc. (I/c)	Dec 1981 - Feb 1982
12	Sri. P. Suryanarayana M.Sc.	Feb 1982 - Aug 1985
13	Dr. T. Krishna Kumar M.Sc. D.Lit	Aug 1985 - Sep 1988
14	Sri. N. RadhaKrishna Murthy M.Sc	Sep 1988 - Sep 1989
15	Sri. A. Narasimharao M.Sc. (FAC)	Nov 1989 - Aug 1990
16	Sri. K. Nageswara Rao B.Sc. Hon	Aug 1990 - May 1995
17	Sri. I. Kameswara Rao	May 1995 - Nov1995
18	Dr. S. Srinivas M.A.,Ph.D. (FAC)	Dec 1995 - Mar 1996
19	Sri. M. Venkata Rao M.A.,M.Com, M.Ed. (FAC)	Mar 1996 - Jun 1996
20	Sri. M. Ramakrishnam Raju M.Sc	Jun 1996 - Mar 2000
21	Smt. T. Durga Kumari M.Sc. (FAC)	Apr 2000 - May 2001
22	Sri. S. Nageswara Rao M.A. (Hindi), M.A. (Pol)	Jun 2001 - Jun 2005
23	Smt. I.M. Sujatha M.Sc. (FAC)	July 2005 - Oct 2006
24	Sri. D. Balayogeeswara Rao M.A. B.Ed. (FAC)	Nov 2006 - Jun 2007
25	Sri. G. Pandu Ranga Rao M.A. M.Phil	Jul 2007 - Jun 2008
26	Sri. P. Prabhakara Rao M.A.	Jul 2008 - July 2012
27	Smt. V. Anantha Lakshmi M.Sc. M.Phil. (FAC)	Jul 2012 - Sep 2012
28	Dr. C. Krishna, M.Sc.Tech.,M.I.S.T.E.,NET, PGDCA, Ph.D.	Sep 2012 - June 2016
29	Sri Ch.J.Sundara Rao, M.Sc ,M.Phil	June 2016- Till date

COURSES OFFERED

B.A	: History, Economics, Politics
B.Sc.	: Mathematics, Physics, Chemistry (TM&EM) : Mathematics, Physics, Computers Science : Chemistry, Botany, Zoology (TM&EM)
B.Com	: B.Com General (TM & EM) : B.Com Computers Applications
Certificate Courses	: Report Writing and Communications : Accounting Executive Course (Tally) : Identification of Medicinal Plants : Hands on experience in Chem draw : Electrical wiring

Admission Procedure:-

Separate application is to be submitted for each group. Enclosures to admission application and list of originals to be submitted at the time of interview include 1. Transfer Certificate 2. Conduct Certificate 3. Study Certificate (for four years), 4. Residence Certificate (only for private study candidates) 5. Income certificate from MRO latest 6. Permanent caste certificate issued by MRO in case of SC, ST and BC. 7. 10th class pass certificate 8. Intermediate pass certificate 9. NCC/Sports/Physically Handicapped/Ex servicemen certificate (if applicable) 10. Fee payable. All the Photostat copies enclosed with the application form must be attested.

The candidates selected for admission should bring their Parent/guardian at the time of admission without fail. The students must abide by rules and regulations of the college. Dress Code is compulsory for all students.

75% of attendance in theory and 90% of attendance in Practicals is compulsory for allowing the students to write University examinations. The candidates who got lesser attendance ie. Less than 75% and above 60% may be condoned on medical grounds with condonation fee as per the university rules.

PASS PERCENTAGES OF THE COLLEGE

Year	Course	No. of students appeared	No. of students passed	Pass %	Over all College Pass %
2010-11	B.A.(HEP)	38	21	55%	64.0%
	B.Com(Gen)	12	08	66%	
	B.Com(Comp)	29	22	75%	
	B.Sc.(MPC)	19	09	47%	
	B.Sc.(MPCs)	12	06	50%	
	B.Sc.(CBZ)	18	16	88%	
2011-12	B.A.(HEP)	38	21	55%	65.0%
	B.Com(Gen)	12	08	66%	
	B.Com(Comp)	29	22	75%	
	B.Sc.(MPC)	25	15	60%	
	B.Sc.(MPCs)	12	06	50%	
	B.Sc.(CBZ)	18	16	88%	
2012-13	B.A.(HEP)	34	11	33%	54%
	B.Com(Gen)	06	05	83%	
	B.Com(Comp)	31	31	100%	
	B.Sc.(MPC)	19	05	26%	
	B.Sc.(MPCs)	06	03	50%	
	B.Sc.(CBZ)	18	07	39%	
2013-14	B.A.(HEP)	28	19	67.86	69%
	B.Com(Gen)	2	1	50.00	
	B.Com(Comp)	29	19	65.52	
	B.Sc.(MPC)	18	14	77.78	
	B.Sc.(MPCs)	5	3	60.00	
	B.Sc.(CBZ)	16	11	68.75	
2014-15	B.A.(HEP)	42	35	83.33	66%
	B.Com(Gen)	0	0	0	
	B.Com(Comp)	39	20	51.28	
	B.Sc.(MPC)	17	9	52.94	
	B.Sc.(MPCs)	8	4	50.00	
	B.Sc.(CBZ)	17	13	76.47	
2015-16	B.A.(HEP)	23	21	91.30	67%
	B.Com(Gen)	8	7	87.50	
	B.Com(Comp)	17	9	52.94	
	B.Sc.(MPC)	16	7	43.75	
	B.Sc.(MPCs)	8	3	37.50	
	B.Sc.(CBZ)	11	9	81.82	
2016-17	B.A.(HEP)	23	23	100	62%
	B.Com(Gen)	5	3	60	
	B.Com(Comp)	27	18	66.67	
	B.Sc.(MPC)	27	11	40.74	
	B.Sc.(MPCs)	7	2	28.57	
	B.Sc.(CBZ)	27	16	59.26	

PARTICULARS OF FEES

Group	Term Fee in Rupees	Spl. Fee	University Fee	Admission Fee	Lab fee	Total
B.A (HEP)	500	406	570	1		1477/-
B.Sc(MPC & CBZ)	500	500	570	1	300	1871/-
B.Sc (Computers Sci.)	500	500	570	150 and Rs.3,300 Extra	300	5320/-
B.Com (General)	500	406	570	1		1477/-
B.Com (Computers Appln.)	500	500	570	150 and Rs.3000 Extra	150	4870/-

ADIKAVI NANNAYA UNIVERSITY: RAJAMAHENDRAVARAM
ACADEMIC CALENDAR FOR UG COURSES FOR ALL SEMESTERS
IN CBCS PATTERN FOR THE ACADEMIC YEAR 2017-18

<i>S.No.</i>	<i>Particulars</i>	<i>Dates</i>
Admission Schedule		
1	Commencement of Sale of Applications and Registration	15-05-2017 (Monday)
2	Last date for admission into First Year Degree Course without late fee.	29-07-2017(Saturday)
3	Last date for admission into First Year Degree Course with late fee.	16-08-2017(Wednesday)
4	Last date for submission of a) list of students b) payment of affiliation fee without late fee	28-08-2017(Friday)
5	Last date for submission of a) list of students b) payment of affiliation fee with late fee.	31-08-2017(Monday)
Academic Schedule		
6	Commencement of Class work for I, III & V Semester	19-06-2017 (Monday)
7	Orientation Program for I Semester	21-06-2017 to 22-06-2017 (Wednesday) (Thursday)
8	Last date for transfers without late fee	15-07-2017(Saturday)
9	Last date for transfers with late fee	31-07-2017(Monday)
10	I Mid Exams	Third week of August 2017
11	Dasahra Holidays	25.09.2017 to 30.09.2017 (Monday) (Saturday)
12	II Mid Exams	Third Week of September 2017
13	Last date for submission of attendance particulars of I, III & V Semesters	07.10.2017(Saturday)
14	Last day of Instruction of I, III & V Semester	21.10.2017 (Saturday)
15	Commencement of Examinations (Practicals & Theory) for I, III & V Semesters (Internal Assessment Only)	23.10.2017 (Friday)
16	Commencement of Class work for II, IV & VI Semesters	01.12.2017 (Friday)
17	Christmas Holidays	24.12.2017 to 26.12.2017 (Sunday) (Tuesday)
18	Sports / Cultural Activities	10.01.2018 & 11.01.2018 (Wednesday) (Thursday)
19	I Mid Exams	First Week of January 2018

20	Pongal Holidays	12.01.2018 to (Friday)
21	II Mid Exams for II & IV Semesters	First Week of
22	Last date for submission of attendance particulars	24.03.2018
23	Last date of Instruction for II & IV Semesters	04.04.2018
24	Commencement of Examinations (Practical & Theory) for II, IV & VI Semesters	06.04.2018
25	Summer Vacation	09.04.2018 to (Monday)
26	Re-opening day for III & V Semester Students	11.06.2018

Note:

1. Mid Semester Examinations to be conducted by the department(s) without regular class work.
 2. Notification for Semester End Examinations will be issued separately by the Examinations.
 3. No Supplementary Examinations under CBCS pattern.
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Annexure

ADIKAVI NANNAYA UNIVERSITY:: RAJAMAHENDRAVARAM
LIST OF WORKING DAYS / HOLIDAYS FOR UG COURSES FOR THE
ACADEMIC YEAR 2017-18

REOPENING: 19.06.2017

Month	Holidays Description	No. of Holidays	No. of Working days	Total
June, 2017	25 Sunday 26 Ramzan	2	10	12
July, 2017	08 Second Saturday 02,09,16,23,30 Sundays	06	25	31
August, 2017	12 Second Saturday 06,12,20,27 Sundays 14 Sri Krishnastami 15 Independence Day 25 Vinayaka Chavithi	08	23	31
September, 2017	09 Second Saturday 03,10,17,24 Sundays 02 Bakrid ; 28 Durgastami 30 Vijaya Dashami Dasara Holidays 25.09.2017 to 30.09.2017	12	18	30
October, 2017	14 Second Saturday 01,08,15,22,29 Sundays 01 Moharrum 02 Gandhi Jayanthi 19 Diwali	8	23	31
November, 2017	11 Second Saturday 05,12,19,26 Sundays	05	25	30
December, 2017	09 Second Saturday 03,10,17,24 Sundays 01 EID Miladun Nabi 25 Christmas Christmas Holidays 24.12.2017 to 26.12.2017	08	23	31
January, 2018	13 Second Saturday 07,14,21,28 Sundays Pongal Holidays 12.01.2018 to 20.01.2018 26 Republic Day	13	18	31
February, 2018	10 Second Saturday 04,11,18,25 Sundays 14 Maha Sivaratri	06	22	28
March, 2018	10 Second Saturday 04,11,18,25 Sundays 01 Holi 18 Ugadi 25 Sri Ramanavami 30 Good Friday	07	24	31
April, 2018	14 Second Saturday 01,08,15,22,29 Sundays 05 Babu Jagjivan Ram Birthday 14 Dr. B R Ambedkar's Jayanti	07	23	30
	Total	82	234	316

- Regarding the date(s) of the festivals, the date(s) announced by the State Government of Andhra Pradesh be followed.

GENERAL RULES OF DISCIPLINE

1. The Principal of the college has the complete power over the maintenance of the discipline of students of the college.
2. The Principal may frame from time to time disciplinary rules of permanent or temporary character regulating the conduct within the college premises students on the rolls.
3. On the report of the Principal or other authorities all such breaches of discipline as in the opinion of these authorities call for the imposition of rustication from examination etc., as punishment will be decided by a separate committee constituted for the purpose. The staff council or a separate committee will pass there on such orders with approval of the Chairman or principal it deemed necessary.
4. In the interest of the Institution, the Principal shall have the power to inflict fine, suspension or expulsion as punishment.
5. The Principal of the college may prohibit students from attending the political or other meetings if he apprehends a breach of peace.
6. Students of the college going on strike or guilty of any serious indiscipline shall if so far to immediately forfeit their Scholar Ships.
7. If any Student discontinues his/her Studies from the college he/she should inform the same to the Principal at early date.

CONDUCT

1. Every student shall wear a clean and Neat Uniform prescribed by the college.
2. Every student shall carry his identity card with him and show the same whenever he is asked to do so by any staff member. Without the identity card he / she will not be allowed into the college.
3. Students are required not to make noise in the college and so who disturb the classes are liable for punishment.
4. Students are prohibited from loitering in verandas, campus or class surroundings during working hours.
5. Smoking and cycling within the college campus are strictly prohibited.
6. Scrubbing on the black board or wall is strictly prohibited and punishable.
7. When the teacher enters the class room, the students should rise and remain standing till they are asked to sit or till the teacher takes his seat.

8. The students shall be gracious and courteous to the members of the staff and are expected to greet them whenever they meet them.
9. No student shall be allowed to leave the class room without the permission of his / her teacher or until class is cancelled for administrative reasons.
10. Students who have no class in a particular period shall not disturb other classes at work. They should go either to the library or to the reading room.
11. A student who disturbs a lesson or makes mischief in a class may be expelled from the class by the lecturer. The students so expelled shall be deemed to be absent for the period. All such cases shall be reported to the Principal.
12. As per the Commissioner's Orders USAGE OF CELL PHONES BY THE STUDENTS IS BANNED IN THE COLLEGE PREMISES. Any Violation to this rule is viewed seriously.

LIBRARY AND READING ROOM

Instructions for Members :

1. Books from the college library are issued only to the present students of the college and the members of the staff.
2. Students will be allowed to borrow two books on production of the identity cards only.
3. The library will be opened for issue and receipt of books on working days. The working hours are notified on the Notice Board of the Library.
4. Books taken on loan should be returned within a maximum period of 15 days. During the interval, the books can be returned and taken on loan.
5. A student who fails to return the book within the date shall have to pay a fine of 25 Paisa per book per day, subject to a maximum penalty of Rs. 20/-after 30 days.
6. No student will be allowed to borrow books if the fine is not paid.
7. If the day on which the return of books falls due happens to be a holiday, the books are to be returned on the next working days without fine.
8. Books taken for the vacation shall be returned within three days after the reopening of the college.
9. Students should not write anything in library books or even underline or mark any passage in them. Neither should they disfigure nor mutilate them in any way.
10. The Candidate shall taken every care to check the good condition of the books at the time of borrowing.

11. Absence from the college will not relieve a borrower of the responsibility of returning books on the due date.
12. Students entering the library shall not bring with them other books or any printed material.
13. Silence shall be maintained in the library. Students who fail to observe this rule are liable for a fine.

ONLINE SUBMISSION OF SCHOLARSHIP APPLICATION BY THE SC/ST/BC/DISABLED STUDENTS.

Every eligible SC/ST/BC/ Disabled Student studying Post Metric Courses in any recognized Post Metric Educational Institution shall apply Online in the prescribed format for scholarships within one month from the date of admission into the Educational Institution. The students can submit their applications on-line from the respective e-Seva Centers/JKCs/any Internet Center / Mandal Computer Center in MPDO Offices / TW and SW Residential Schools/ASWO/ATWO/ ABCWO Office etc. The student shall write his/her SSC registration No. and name in the application format as recorded in SSC certificate.

The following documents are required to apply for a scholarship and they have to be submitted, along with hard copy of application form, to the concerned Principal of the college.

- a) SSC ID (Hall Ticket) Number to access the application.
- b) Board of Intermediate Hall Ticket number where applicable.
- c) Caste Certificate.
- d) Income Certificate
- e) The following documents must be scanned & uploaded on the website.

I. Caste Certificate.

II. Income Certificate (vide reference 2nd , 3rd and 4th cited)

III. Latest photograph.

IV. Savings bank account number in the name of the student (The first page of the pass book showing name, account number & IFSC Code must be scanned & uploaded)

V. Candidate Aadhar Card

- i) Father Aadhar Card /Death Certificate.
- ii) Mother Aadhar Card / Death Certificate.

Vi) Study Certificate I to X calss.

For More Details: <http://epass.cgg.gov.in>

POST METRIC SCHOLARSHIP FOR MUSILIM MINORITY STUDENTS

Post Metric Scholarship will be sanctioned to the Economically Backward Minority students whose parents/guardians annual income does not exceeds Rs 1 lakh per annum. The post metric scholarship will be sanctioned to the minority students of Intermediate, Graduation, Post Graduation and Professional Courses.

Eligibility Criteria 1.Post Metric Scholarship & Fee reimbursement will be sanctioned to the Economically Backward Minority students 2.Wwhose parents / guardians annual income does not exceeds Rs 1 lakh.3.If the distance between the residence of the student and institution is below 5 KM Scholarship will not be sanctioned. 4.If the distance is above 5 KM it will be treated as Student Managed Hostel and Scholarship will be sanctioned as per SMH rate.5.Fee Reimbursement will be sanctioned to all the Students irrespective of distance whose parents income does not exceed Rs 1 lack on par with social welfare department.6.The Scholarship amount shall be disbursed to the students who put in 75% attendance in normal time.

Visit for More Details: www.apsmfc.com

LIST OF TEACHING STAFF MEMBERS

Name of the Staff Member	Phone Number
Principal	
Sri Ch.J Sundara Rao M.Sc.,M.Phil,.	08862/222248 (R) 9441832318
Department of English	
Sri. B.Murali Krishna M.A.	9505623144
Department of Telugu	
Dr. N. Venkateswara RAo, M.A. M.A, Ph.D.	8500623417
Department of History	
Sri.V.Siddhardha Kumar , M.A.,SET.	9493282966
Department of Political Science	
Sri Chikkam Satyanarayana	9948566548

Department of Economics

Sri. V. Hanumantha Rao,	
M.A., SET	9490123779
Smt. V.D.V. Vijaya Lakshmi	
M.A.,,AP SET	9347342277

Department of Mathematics,

Sri V.S.V. Krishna .Murty,	
M.Sc,B.Ed.,APSET,NET	9441236120

Department of Commerce

Dr. K. Peddi Raju	
M.Com.,Ph.D.	9849711253

Dr. Chandra Bose ,	
M.Com.,NET., M.Phil.,Ph.D., PGDCA	9293790035

Sri._N. Durga Devi	
M.Com.	8331928155

Department of Physics

Sri.T.S.V. Padmanabham,	
M.Sc.,M.Ed	9848486982
Sri. G.Srinivasa Rao,	
M.Sc.,B.Ed., SET.	9494956550

Department of Chemistry

Sri. E.V.S.Subrahmanyam,	
M.Sc., M.Ed.	9492391430
Sri Md.Sadik Ahmed	
M.Sc. UGC-SRF, NET	9393624198
Sri. Vydani Venkateswararao,	
M.Sc., B.Ed.	9885165588

Department of Botany

Sri Bhupathi Rayalu	
M.Sc, Ph.D	9705377344

Department of Zoology

Smt G.Naga Mani	
MSC	9293161644
Smt. M. Sailaja,	
M.Sc., B.Ed	9492156106

Department of Computer Scienc

Sri. N. Gopi Ram M.Sc., (Guest Faculty)	7731955489
Sri G.Satish Krishna Raju, M.C.A. (Guest Faculty)	9989571566

JKC-Full Time Mentor

Smt. S. Suvanya, MBA	9908122632
-------------------------	------------

LIST OF NON-TEACHING STAFF MEMBERS**Office Staff:-**

1. Sri. G.Satyanarayana	- Typist.	9248773855
2. Sri. B.V.S.Arun Kumar, Inter – Junior Asst		9966141486
3. Sri. Sri B.V.Ramana Murthy - Store Keeper		9948359169
4. Sri. V.D.Ravi Kumar, - Record Asst		9849435569
5. Sri. M.Satyanarayana,Store Keeper		9849435569
6. Sri S.N.Gopala Raju, Record Assistant		9912312333
7. Smt P.Dayamani , Record Assistant		7893234459
8. Smt P.R.Kamalabai , Record Assistant		9397662297
9. Sri Y. Adi murty, Herbarium Keeper,		9058765610
10. Sri Y.J. prakash Rao, Record Assistant		9948542309

LIST OF NEARBY DEGREE COLLEGES

S. N	Name of the College	Phone Number
GOVERNMENT DEGREE COLLEGES OF EAST GODAVARI DISTRICT		
1	Government College (Autonomous), Rajahmundry (Estd.1873) nodaljkrjy@yahoo.com	0883-2475732
2	P.R.Government Degree College (Autonomous),Kakinada (Estd.1884) kakinada.jkc@gmail.com	0884-2379480
3	ASD Degree College for Women, Kakinada, (Estd.1962) jkrjyec.asdkkd@gmail.com	0884-2378446
4	Government Degree College, Razole (Estd.1968) jkrjyec.razole@gmail.com	08862-221676
5	VKV Government Degree College, Kothapet, (Estd.1979) jkrjyec.kothapeta@gmail.com	08855-243440
6	Government Degree College, Tuni. (Estd.1968) (Estd.1980) jkrjyec.tuni@gmail.com	08854-253372
7	Government Degree College, Ravulapalem (Estd.1981) jkrjyec.ravulapalem@gmail.com	08855-257061
8	Government Degree College, Rampachodavaram (1983) jkrjyec.rampachodavaram@gmail.com	08835-243565
9	Government Degree College, Seethanagaram (1983)	0883-2458842
10	Government Degree College, Mandapet (Estd. 1989) jkrjyec.mandapet@gmail.com	08855-232064
11	Government Degree College, Pithapuram (Estd. 2008) jkrjyec.pithapuram@gmail.com	9951761772
12	Government Degree College, Jaggampet (Estd. 2008) jkrjyec.jaggampeta@gmail.com	
13	Government Degree College, Yeleswaram (Estd. 2009)	
PRIVATE AIDED DEGREE COLLEGES OF EAST GODAVARI DISTRICT		
1	MSN Charities Degree College, Kakinada	0884-2373159
2	Ideal College, Kakinada	0884-2384382
3	PVR Trust Degree College, Kakinada	0884-2375865
4	SKBR Degree College, Amalapuram	08856-233053
5	MVNJS Degree College, Malikipuram	08862-227211
6	GBR Degree College, Anaparthi	08857-227407
7	SKVT. College, Rajahmundry	0883-2461730
8	SKR Degree College, Rajahmundry	
9	VSM Degree College, Ramachandrapuram	
10	MR College, Peddapuram	
PRIVATE DEGREE COLLEGE NEAR RAZOLE		
1	Padmavathi Mahila Degree College, Tatipaka	08862-226335
2	Sai Deepthi Degree College, Tatipaka	08862-248266
3	Deepthi Degree College, Mamidikuduru	08862-239264
4	Siddhartha Degree College, P.Gannavaram	
5	Sri Deepthi Degree College, Malikipuram	08862-226942
6	Alluri Varahamma Degree College, Sakhinetipalli	08862-244317
7	Chaithanya Degree College, Sivakodu	08862-249815

IMPORTANT ADDRESSES OF HIGHER EDUCATION OFFICIALS**ANDHRA UNIVERSITY**

Address for Communication

Registrar,

Andhra University,

Visakhapatnam - 530 003,

Andhra Pradesh, India.

E-Mail vicechancellor@andhrauniversity.info

registrar@andhrauniversity.info

Website: <http://www.andhrauniversity.info/>

Registrar Phone Numbers	0891-2844444
	0891-2844555
Controller of Examinations	0891- 2754124
	0891- 2844177
Dean (Academic Affairs)	0891-2783949
	0891-2844427
	0891-2844433
Co-ordinator (CDC)	0891-2844122
	0891-2753222(I.Net)
	0891-2754685(Fax)

ADIKAVI NANNAYA UNIVERSITY

Address for Communication

Registrar :-

Adikavi Nannaya University

Rajah Rajah Narendra Nagar,

Rajahmundry-533296

Andhra Pradesh, INDIA

Tel : 0883-2566004 (O)

0883-2472618(Fax)

Email : registrar_aknu@rediffmail.com

Principal:-

University College of Arts & Commerce

Adikavi Nannaya University

Rajah Rajah Narendra Nagar,

Rajahmundry-533296

Andhra Pradesh, INDIA Tel: 08832472671 (o) Cell: 7093008471

UNIVERSITY GRANTS COMMISSION (U.G.C.) :-

Bahadur Shah Zafar Marg, New Delhi.Pin : 110002, India.

E-mail:webmaster@ugc.ac.in

Web : www.ugc.ac.in

UGC Reception - 23239627

Fax. Nos.23231797 / 23232783,23239659 / 23231814

South - Eastern Regional Office (U.G.C - SERO)

PB.No152, AP.S.F.C.Building - IV Floor - 5-9-194,

Chirag Ali Lane, Hyderabad - 500001 (A.P.)

040-23204735 (O)

Fax:040-23204734

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)

P. O. Box No. 1075, Nagarbhavi,

Bangalore -560072, Karnataka

Website : www.naacindia.org

Phone Numbers : 080-2321 0261, 62, 63, 64, 65

Fax : 080-2321 0270

A.P. STATE COUNCIL OF HIGHER EDUCATION (APSCHE)

1st floor, JNTU Masab Tank Campus,

Mahaver Marg,

Opp. Mahaver Hospital,

Hyderabad – 500 028.

Ph No : 040- 23311594

e-mail : apsche2003@yahoo.co.in

apsche@ap.nic.in

website: www.apsche.org

DR.B.R.AMBEDKAR OPEN UNIVERSITY

Prof.G.Ram Reddy Marg, Road No. 46, Jubilee Hills,

Hyderabad - 500 033. ☎:040-23680000 (25 Lines),

C.O.E:040-23680240, 23541376

Fax: 040-23548883, 23544830.

website:www.braou.ac.in

Email:open@braou.ac.in

Government Degree College Razole,

Coordinator Smt G.Nagamani ,Lecturer in Zoology, Ph: 9293161644

COMMISSIONER OF COLLEGIATE EDUCATION

Block - D, 5th Floor,

BRKR Bhavan, Adarsh Nagar,

A P Secretariat Road, Hyderabad

Phone: 040-23221511

e.mail: collegiateeducation@yahoo.co.in

website: <http://www.apcce.gov.in>

REGIONAL JOINT DIRECTOR OF COLLEGIATE EDUCATION

Govt. Arts College Premices, Rajahmundry, E.G District

Phone & Fax : 0883-2448811 email: rjdcerjy@gmail.com

THE CO-CURRICULAR ACTIVITIES OF VARIOUS DEPARTMENTS FOR 2017-2018

S.no	Month and Day	Importance	Department Concerned
01	June 5	World Environment Day	Botany
02	June 14	World Blood Donor Day	Zoology
03	July 1-7	Vana Mahotsav week	Botany
04	July 2	World Sports Day	Physical Education
05	July 11	World Population Day	Economics
06	August 6	Hiroshima Day	Physics
07	August 9	Nagasaki Day	Physics
08	August 12	Librarians Day	Library
09	August 15	Independence Day	All
10	August 26	Women's Equality Day	Women's empowerment cell
11	August 29	Telugu Language Day	Telugu
12	September 5	Teachers Day	All
13	September 8	World Literacy Day	English
14	September 14	Hindi Day	Hindi
15	September 16	International Day of Preservation of Ozone Layer	Chemistry
16	September 24	NSS Day	NSS wing
17	September 26	CSIR Foundation Day	Chemistry
18	September 27	World Tourism Day	History
19	October 1-7	Vanya Prani Saptah	Zoology
20	October 2	Gandhi jayanthi	History
21	October 30	World Thrift Day	Economics
22	October 31	National integration Day	English
23	November 1	AP Foundation Day	All
24	November 11	National Education Day	All
25	November 11-17	International week of Science and peace	All Science Departments
26	November 14-20	National Library Day	Library
27	November 25	International Day on Violence on women	Women's empowerment cell
28	December 1	World Computer Literacy day and World AIDS Day	Red Ribbon Club
29	December 4	Chemical Disaster Prevention day	Chemistry
30	December 10	Human Rights Day	Politics
31	December 12	National Youth Day	NSS
32	December 22	Ramanujan's Day	Maths
33	December 24	National Consumers Day	Commerce
34	January 25	National Voters Day	Politics
35	January 26	Republic Day	All
36	March 8	International Womens Day	Women Empowerment Cell
37	April 5	Babu Jagajivan Ram's B'day	all
38	April 14	Dr.B.R.Ambedkar's Jayanthi	all

FACILITIES AVAILABLE IN THE COLLEGE

General Infrastructure

The College is situated in serene and peaceful location extended in 11 acres area. The campus is mainly divided into 2 blocks namely Science Block and Arts Block.

Laboratories

The College was established in 1968. Since then very valuable equipment is procured by the concerned departments namely Physics, Chemistry, Botany and Zoology. All these Laboratories are equipped with sufficient and required apparatus for the conduct of all practical's as per the syllabi of the university. Museum of Botany and Zoology contain rare specimens and collections. Laboratory rooms are also very wide and can accommodate 40 students to do practicals at a time.

Library

The college library is one of the biggest libraries available in degree colleges. It has very good collection of subject and reference books. The college library has a total collection of 36000 books as on date relating to various categories. The library is being updated year by year by acquiring latest General knowledge books, and books that are useful to appear for competitive examinations. The student community is highly benefited by using this resource.

Jawahar Knowledge Centre (JKC)

JKC Extension centre was established in this college in the year 2007. The main AIM of this centre is to shape students as globally acceptable citizens and to provide best opportunities to them either in Job seeking or while in pursuing their higher education. The Concept of JKC is introduced with a view to enhance the employment potentials of the young graduates by imparting communication skills Soft skills and Computer Oriented skills.

Since its inception JKC Razole, has been striving its best to achieve its goals. The training is imparted by specially qualified and competent mentors who interact and participate along with the students in the process of learning. The learning in JKC is a joyful experience in the life of the trainees. It is completely different from conventional class-room learning where it is teacher centered. The unique feature of imparting skills in JKC is through "Student centered and Activity Oriented Learning".

Success Story of JKC Razole

The Duration of the Course is 3 months with 5 hours a day. After completion of the course the students are eligible to participate in mega job mela conducted by CCE every year. In the year 2007-08 Seven of our students were selected for INFOSYS. In the year 2008-09 Four of our trained students were

selected for ICICI and other organizations. Three of our final degree students were selected for EUREKA FORBES in the mega job mela 2010 conducted in V.S.KRISHNA Government Degree College Vishakhapatnam, on 31st January 2010.

JKC Razole has trained about 477 students since its establishment. Out of them 22 students got selected in various job Melas that competing with English medium educated students. Present JKC Co-ordinator is Dr. M.Syam Babu, Lecturer in Commerce.

English Language Lab

The English Language lab is setup for imparting better communication skills to the students in order to cope with modern trends. The lab has equipment worth 18 lakhs including two Air Conditioners. It is backed by 30 advanced computers run by a server, to help the students to understand the Pronunciation of English language. Each student develops English Speaking Abilities using these computers through Audio and Video methods. The students with the help of Head Phones and Mike, assesses himself his pronunciation skills and catches the Tone, Intonation and Stress in the sentences of the English Language. No private college can offer such kind of facility in the vicinity of Razole. The students are prepared to online practical examinations in this laboratory.

JOURNALS AND PERIODICALS SUBSCRIBED BY THE LIBRARY

DAILIES (ENGLISH & TELUGU)

1. Enadu
2. Sakshi
3. Deccan Chronicle
4. Indian Express

WEEKLIES

1. India Today
2. Careers 360
3. Economic and Political weekly

MONTHLIES

1. Yojana
2. Vivek
3. Journal of Chemical Sciences
4. Journal of Genetics.
5. Mathematical Sciences
6. Pranam Journal of Physics.

7. Current Science.

8. Resonance

Study Centres

In October 1997 Dr.B.R. Ambedkar Open University started a study centre with centre number 115, in this college with senior staff member Sri.A. Ramakrishna as its Co-Ordinator. Since then numerous students got admitted into B.A., B.Com. and B.Sc. in part-time mode. Every year nearly 300 students get themselves enrolled in this centre. Sri. G. Dharmoji Rao, Lecturer in Telugu is the present Co-ordinator for this centre.

Mana TV

Mana TV is a wonderful programme being organized by the Commissionerate of Collegiate Education. Eminent senior lecturers give their Lectures on specified topics and that lecture is live telecasted. Students watch these programs as per the given time table, in a 29 inch size TV. They can clarify their doubts on the topic with the Lecturer who accompanies them while watching the program.

Seminar Hall

The college has a big seminar hall. It can accommodate nearly 300 students. Any functions like celebration of days, seminars, meetings, facilitations etc are held in it. It has public addressing system also. College level competitions, like quiz, elocution, debates etc. are conducted in seminar hall.

NSS

Our College has two NSS units. Two Units are under control of two Programme Officers who are responsible for the entire working of their unit. 100 students are recruited as volunteers per unit. Students who are willing to join in NSS should submit their application form in prescribed format. Every year the NSS unit conducts special camps in the nearby villages in slum areas. NSS unit is guided by the Principal and some senior staff members of the college. It organizes blood donation camps, AIDS awareness camp, Clean and Green program within the campus. Service certificates and Camp certificates are issued to the participants and they carry additional value when they apply for Jobs and Higher Education. Present Programme Officers are Sri. K. Srinivasa Rao, Lecturer in Commerce for first unit and Sri. K. Sreerama Murthy, Lecturer in Zoology for second unit.

INTERNET FACILITY

An Internet Browsing Room is established for the students to utilise for the purposes of knowing the latest developments in the subject, reference of the subject matter, Job searching, online submission of Scholar ship applications etc. it has 6 latest configuration computers, a printer and internet facility.

Students can make use of this facility and get benefited. Sri. B. Vishnu Murthy, Lecturer in Physics is coordinator for this unit.

CAREER COUNSELLING CELL

Our College has a Career Counseling Cell to give guidance to the students about the various career opportunities that are available for them after completion of their degree course. Many guest lectures are arranged with eminent personalities to the students to make them aware of the avenues they have ahead. This cell is guided by Sri.B.Vishnu Murthy, Lecturer in Physics.

GYMNASIUM

Well equipped gymnasium is available in the college. It has very good equipment that helps the students to develop well physical fitness. Now a days for the jobs like Constables, Sub-inspector of police, Army or Navy Jobs Physical Fitness is utmost requirement. Apart from it, a healthy body is required for intellectual development.

WOMEN EMPOWERMENT CELL

Our College has Women Empowerment Cell which is organised by Smt. V.Antha Lakshmi. This deals with the problems of the girl students and their upliftment towards self reliant and self esteemed individuals.

LADIES WAITING ROOM

Ladies waiting room is available in this college. It caters to the needs of the girl students during lunch period and leisure hours or if they need rest in the case of unavoidable circumstances. This also avoids eve teasing problems

CALENDAR COMMITTEE

Chairman: Sri CH.J.SUNDARA RAO

M.Sc.,M.Phil
Principal

Convener: Dr. Nadapana Venkateswara Rao,
M.A(Tel), M.A(Ling)
M.Phil,Ph.D,

Member: Sri E.V.S. Subrahmanyam,
M.Sc. Mphil.

JKC LAB



RUSA (New) BUILDINGS

